



SOUTHERN LEHIGH SCHOOL DISTRICT

Superintendent's Report

To: Board Members
From: Leah M. Christman, Ed.D.
Date: July 14, 2014

- Mrs. Millman and I are attending the National School Public Relations Association annual conference through Tuesday, in order to learn how we can continue to improve communications throughout the district.
- We ended the school year successfully with our annual celebration assembly where staff members were recognized for years of service, Induction completion, and retirements.
- Mr. Melber has been selected for the 2nd year as a finalist for the 2014 CFO of the Year Award in the large nonprofit category sponsored by Lehigh Valley Business. Visit www.lvb.com/cfo for a list of all finalists.
- Mr. Bergey and Mr. McKenna, our HVAC Technician, led our Energy Team during a workshop held at Parkland SD for next steps for the Energy Grant learning how to analyze and track energy data to calculate savings over time. The student representatives did a great job at the end of the school year, recruiting peers to serve on the HS Energy Team and have already planned for kick-off activities for the 2014-15 school year.
- Our Support Services custodial and grounds teams are very busy preparing buildings for the school year. Construction projects, building updates, and classroom summer cleaning is underway.
- D'Huy Engineering submitted the LEED Grant proposal on July 9, to the PA Dept. of Community & Economic Development office on our behalf.
- Summer programs are running smoothly. The Liberty Trails program concluded last week, elementary summer reading programs and extended school year programs are underway, and the Chinese summer camp and adult Mandarin course are being held this week.
- Mrs. Lewis has successfully completed and submitted applications for our Federal Programs including Title I and Title II.

- Our Administrative Induction Team has met and planned activities to welcome new teachers and begin the Induction process. A webpage has been created, where our new teachers can easily access all information and documents. The welcome luncheon will be held on Monday, August 18 at noon in the Intermediate School café. Board members are invited. Mrs. Millman will email details closer to the date. We hope you will be able to join us to meet the new teachers.
- Administrators are busy preparing for next year by interviewing for staff openings; finalizing student and teacher assignments, calendars, and schedules; ordering and processing supplies and materials; and planning details for the upcoming year. Next week we will hold the Administrative Retreat, Wednesday–Friday. Topics include:
 - Collaborative data analysis of surveys for the Comprehensive Plan and discussions for recommendations for goals and action strategies for the next 3 years based on that data.
 - Review of the Educator Effectiveness Program and recommendations for next year. Development of evaluation rubrics for support administrators to mirror those for education administrators.
 - Technology review/practice for administrators with presentations on Google apps, social media, and a variety of communication and administrative applications we are using in the district.
 - Review of new policies, laws, and procedures.